



**DATE:** November 25, 2019  
**TO:** Potential Proposers  
**FROM:** Kelly Clarke, Senior Transportation Planner  
**RE:** Request for Proposals No. 2020-0003  
**ATTACHMENTS:** None

This document, hereinafter referred to as Addendum No. 1, becomes a binding incorporation to the solicitation documents and the resulting contract award.

## **SECTION 2: PROJECT INFORMATION**

Section 2: Project information has been amended to delete the last paragraph which states:  
*CTCLUSI owns the primary bus that would operate under the pilot. They may need to use the primary bus from time to time for tribal transit. Proposals should address opportunities for the successful Contractor to provide a backup vehicle during these days.*

While CTCLUSI does own the primary bus that will operate this pilot, LCOG and CTCLUSI will locate back-up vehicles during these timeframes. It is not a responsibility of the Contractor and is not a part of this solicitation's evaluation criteria.

## **EXHIBIT #9: PROPOSED PRICING**

Exhibit 9: Proposed Pricing is amended to provide clarification of proposer's proposal pricing. Route schedule and stop details will be refined and finalized through input from both a Route Advisory Committee and the selected contractor. The Scope and Instructions of this solicitation refer to options around the route length, stops and schedule. This is reflective of a pilot project. For purposes of proposal pricing, this addendum provides two route scenarios that the responses should include as a part of a complete bid package. The form on page 2 of this addendum hereby replaces the form included in the original RFP.

**EXHIBIT #9  
PROPOSED PRICING**

**INSTRUCTIONS:** Since this is a pilot route, the schedule and route may be adjusted throughout the 2- year pilot timeframe. The intent with this Proposed Pricing is to demonstrate pricing and capacity to perform these potential route adjustments. Please complete this form to provide your proposal price for the criteria listed below. Please complete proposed pricing for Scenario 1 and Scenario 2. Each scenario is a variation on the route terminus points, stops and schedule.

The rate includes all labor, materials, and transport as specified in the Scope of Work.

**SCENARIO 1 ROUTING CRITERIA:**

East terminus: Lane Transit District Commerce Station in Eugene, Oregon

West terminus: Rhody Express Grocery Outlet Stop in Florence, Oregon

Round trip distance: 112 miles

Stops: Mapleton

Schedule: Two (2) round trips Seven (7) days per week; Three (3) round trips four (4) days per week

Days per year: 359 (excludes New Year's Day, Memorial Day, 4th of July, Labor Day, Thanksgiving Day and Christmas Day)

<u>Hourly Rate</u>	X	<u>Hours/Day</u>	X	<u>Service Days</u>	=	<u>Total</u>

**SCENARIO 2 ROUTING CRITERIA:**

East terminus: Lane Transit District Eugene Station in downtown Eugene, Oregon

West terminus: Rhody Express Grocery Outlet Stop in Florence, Oregon

Round trip distance: 121.4

Stops: Veneta, Mapleton and Rhody Express's Old Town Park Stop

Schedule: Two (2) round trips Seven (7) days per week; Three (3) round trips four (4) days per week

Days per year: 359 (excludes New Year's Day, Memorial Day, 4th of July, Labor Day, Thanksgiving Day and Christmas Day)

<u>Hourly Rate</u>	X	<u>Hours/Day</u>	X	<u>Service Days</u>	=	<u>Total</u>

The undersigned proposer submits this proposal to Lane Council of Governments (LOCG) in accordance with LCOG's Request for Proposal (RFP). The undersigned agrees that this proposal constitutes a valid firm offer that shall not be withdrawn sooner than ninety (90) calendar days after proposals are opened.

Proposer understands and agrees that, by his/her signature, if awarded the contract for the project, he/she is entering into a contract with LCOG that incorporates the terms and conditions of the entire Request for Proposals package.

The person signing this Proposed Pricing Exhibit for the proposal certifies that he or she is authorized by the proposer to sign on the proposer's behalf, and that the proposer shall be bound contractually by that signature.

The documents enclosed with this proposal shall be made a part of the contract if the contract is awarded to this proposer. This proposal is made without connection with any other person, firm, or corporation making a proposal for the same contract, and is in all respects fair and without collusion or fraud.

If awarded the contract, Proposer agrees to deliver to LCOG the required insurance certificates within ten (10) calendar days of the Notice of Award.

Contractor Name: \_\_\_\_\_

Signature of Authorized Representative: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Title/Position: \_\_\_\_\_

